

Steering Committee Meeting
18 April 2013

Roll Call:

Ruth Yender, National Oceanic and Atmospheric Administration (NOAA)
Don Pettit, Oregon Department of Environmental Quality (DEQ)
LT Johna Rossetti, United States Coast Guard Sector Columbia River (USCG SCR)
Brenda White – USCG Sector Puget Sound (SPS)
Sean Orr – Washington State Department of Ecology (Ecology)
Lance Lindgren – USCG
Dale Jensen - Ecology
Josie Clark, United States Environmental Protection Agency (EPA)
Heather Parker, USCG District 13 (D13)
Tim Lupher, USCG SPS
Linda Pilkey-Jarvis, Washington Department of Ecology (Ecology)
Renee Nordeen, Ecology & Environment, Inc. (START)

Action Items:

- Ms. Clark to contact the Port of Lewiston to determine what traffic utilizes the port and what the cargo is.
- Ms. Pilkey-Jarvis to contact the local (Clarkston) hazmat team and invite them to the next RRT meeting.
- Mr. Lupher to provide a list of important topics for the outreach task force by Wednesday (4/24).
- Ms. Clark to invite PHMSA to the area committee meeting.
- Ms. Clark and Ms. Parker to add session on strategic planning for rail and pipelines to the agenda for the next RRT meeting.
- Ms. Lawrence to check on Meeting space for the November RRT meeting in Portland
- Ms. Pilkey-Jarvis to reconvene the agencies for another discussion of GIUEs now that the USCG guidance has come out.
- All members determine if 12 December is acceptable for executives for the Annual Summit to be conducted in Seattle.
- All members determine if Nov 12-13 or Nov 19-20 is acceptable for RRT/NWAC Meeting in Portland.
- Mr. Pettit to recommend changes to the Decanting Policy language that will clarify the existing policy. Changes should be vetted through OSROs.
- All members note that we will have an all day face to face meeting in Lacey on June 27 to split the response tools from the policy in all remaining NWACP chapters.
- All members note that we will have an all day face to face meeting in Lacey on August 27 to adjudicate TF recommendations for NWACP updates.

Ms. Parker noted that the dates of the meeting had to be changed to the last full week of July due to the retirement of Admiral Taylor. The first day will be the public meeting and the second day will have the partial day executive session. Following the executive session, personnel will have the opportunity to

take a tour of the Port of Lewiston. Personnel should plan to fly to Lewiston, Idaho on 23 July in the evening and leave on the 7pm flight on 25 July. There is only one flight per day from Seattle to Lewiston and it is a small plane and will book quickly. Obtaining a rental vehicle is recommended. The hotel has not been secured. A free meeting space, the Nez Perce County Commissioners Board, has been secured. Ms. Yender indicated that NOAA will be unable to participate in the meeting due to an all-hands emergency training that week. Ms. Parker inquired about a webinar event being conducted for those that are not able to travel to the meeting. Ms. Pilkey-Jarvis indicated more information would be forthcoming regarding the possibility of Ecology hosting a webinar of the meetings. Ms. Yender requested a quick turnaround on the notes so that NOAA would know what they had missed. Ms. Parker indicated the notes would be released within 1 to 2 weeks.

Public Agenda

Ms. Clark indicated that she has not received much feedback from Idaho personnel regarding potential topics for the meeting; however, some ideas that Ms. Clark is proposing is having Valley Vision (economic development group) present how an oil spill would impact their community on the Clearwater or Snake Rivers, ask the Nez Perce tribe to present resources at risk in the area – the reservation is approximately 20 miles away, ask the Port of Lewiston to present their spill preparedness capabilities, ask a barge transportation company to present what commodities are on the rivers (possible companies include Tidewater or Shaywer). Ms. Pilkey-Jarvis noted that a year ago Foss was barging equipment up the Columbia River to Canada; if this is an emerging trend for transportation it would be interesting to hear what the plans entail or future plans. Ms. Clark proposed a section on what was learned in the oil sands training conducted during the week of 15 April and OSC reports. **Ms. Clark to contact the Port of Lewiston for potential attendance and/or presentations. Ms. Pilkey-Jarvis to contact Clarkston, WA Hazmat team with invitation to attend public meeting.**

2014 NWACP Update Cycle

Ms. Clark reported that the plan is for the public comment period for the month of October. Draft of the plan to E & E by 1 September, and have all task forces submit their changes by 15 August. This time schedule allows for the plan to be signed 12 December. Ms. Parker proposed 12 December for the Annual Summit day and **requests all members to determine if 12 December works for their executives.** Ms. Parker proposed having a separate call with the executives for one hour prior to the meeting in Lewiston in order to discuss any changes brought forward by the Task Forces which require executive input or acceptance (e.g. In-Situ Burn, and ESA). **Ms. Clark proposed having the meeting on June 27 for the executives conference call and all day work meeting on the remainder of changes to the plan with the Steering Committee.** Ms. Clark discussed the scope of additional changes that need to be completed; it does not appear that much effort is required to complete Chapters 4000 and 6000 and removing the response tools from those sections.

Budget Cuts

Ms. Clark requested thoughts regarding the number of meetings each year and the number of personnel that are able to attend. For most people, the Seattle meeting meant that they did not have to travel, and a large group participates (ie February Seattle RRT/NWAC Meeting). Ms. Clark proposed having one RRT meeting per year in Seattle with the full federal presence, but not to count that meeting as the meeting for Washington as it would impact their ability to conduct outreach to other communities. Ms. Parker

indicated that there is more benefit from meeting with the local agencies and the county agencies than with the federal agencies. Ms. Clark proposed targeting the agenda for a Seattle meeting towards the federal agencies rather than the local and county agencies. Potential options for the number and location of meetings are:

1. One RRT/NWAC meeting per year in Seattle and an extra 1 day NWAC meeting not in the Seattle area (3.5 meetings per year).
2. A combined meeting in Seattle and the other two meetings per year rotated among the three states with a focus on obtaining as much federal presence as possible (e.g. each state would be visited once per 18 months) (3 meetings per year)
3. Leave the meeting schedule as is (3 meetings per year – one in each state).

Outreach Fact Sheets – Tim

Mr. Lupher handed out proposed generic fact sheet for the outreach Task Force that was created by Ms. Pilkey-Jarvis. Mr. Lupher proposed that each task force complete the generic form as within the outreach task force they do not have the expertise for the formed task forces to complete (e.g. ESA or In-Situ Burn). Ms. Parker inquired if this form would be needed for each task force. Mr. Lupher responded that currently, only two of the task forces have published fact sheets. Mr. Petit inquired on the purpose of the fact sheets. Mr. Lupher responded the fact sheets would be utilized for all members on the RRT and NWAC would be present a singular message with regards to presentations or public speaking and next a standard PowerPoint presentation will be created for each of these topics. Ms. Parker proposed this work could be accomplished by the Steering Committee during a day work session. Ms. Pilkey-Jarvis pointed that these fact sheets are not about the Task Forces themselves but about the topic with which the Task Force is concerned. The Outreach Task Force is meeting to determine which topics are of importance. **Mr. Lupher to provide a list of the prioritized Fact Sheet list to the Steering Committee by Wednesday 24 April and which fact sheets are already created.** Ms. Parker proposed this topic be discussed further at a later date after the list of priorities is developed by the Outreach Task Force. Ms. Parker indicated she thinks the fact sheets should not be the responsibility of the Task Force to complete and suggested requesting volunteers from the Steering Committee to complete the forms. Mr. Lupher stated that if the expertise for a specific topic is available within the outreach task force, the fact sheet would be created within the group.

Steering Committee Function

Ms. Clark indicated the group in general is meeting less frequently and wanted input from the group in general if this was because the group is becoming more efficient or because the people in the group are overloaded with other responsibilities. Ms. Parker inquired if member felt they were missing information? Ms. Pilkey-Jarvis stated that at the last summit meeting, she missed the Steering Committee meeting following the summit and felt there was a gap here. Ms. Parker suggested adding the follow-on meeting the day after the summit to hash through the raw data. Ms. Pilkey-Jarvis stated the frequency of Steering Committee meetings appears to be driven by work that is taken on by the Steering Committee and surmised that the infrequency of meetings may be driven by the Steering Committee not taking on new tasks recently. Mr. Jensen indicated that when the executives meet and there is a matter in front of them to vote on, there is very little discussion as they rely on the Steering Committee. Mr. Jensen wasn't sure this was a problem, but he wanted to make sure that the Execs weren't getting too detached from the work

of the area committee. He expressed concern that the new annual TF model doesn't allow any flexibility to add work when something emerges with energy. The current example is the task list that has come from the Oil Sands Workshop. One idea was that the Steering Committee can be more flexible and take on new emerging issues if they are not loaded with regular TF work. Ms. Parker inquired of Mr. Jensen if a topic should be added to the next executives meeting on how to address the emerging issues (such as increased oil traffic on the Columbia River). Mr. Jensen indicated this would be a good topic to add for discussion. Ms. Pilkey-Jarvis stated that her executive relies on the Steering Committee for feedback and prioritization of issues presented to the executives for voting; therefore, discussion is kept to a minimum.

Mr. Lupher inquired if there were other agencies that should be invited to participate in the Steering Committee. Ms. Parker stated there were other agencies/organizations that would be appropriate to invite; however, it is difficult to get the agencies to participate if the topic at hand does not directly relate to them. Ms. Clark stated that periodically, there is interest by other agencies to participate in the steering committee. Ms. Clark suggested inviting other agencies that might be interested based on the topic under discussion versus a general invitation. Ms. Parker inquired how to contact and invite the industry side of the equation versus the regulatory side. Mr. Pettis suggested having a rail scenario at the fall RRT meeting in Oregon. Ms. Parker suggested adding the rail issue to the executive agenda and how to deal with other types of emerging issues. Ms. Clark inquired if the Emerging Risks Task Force was planning to create a flow diagram of the types and quantity of products utilizing the Columbia River for transportation. Mr. Pettit responded in the affirmative and indicated that some flow diagram work has already been started. Ms. Parker suggested adding a strategic conversation about goals, assumptions, and preparedness as to how the RRT/NWAC addresses risk with regards to shipping, rail ways, and pipelines.

Fall RRT Dates:

LOCATION: Portland. Invite rail agencies and industry to attend public meeting.

November 12-13 or November 19-20

Ms. Lawrence to on potential check meeting space in Portland.

Draft Agenda

Welcome

Roundtable agency updates

Task Force Updates and issues

ESA

In-Site Burn

Emerging Issues

All

Regional recent preparedness efforts – 30 minutes

Oil sand workshop from Seattle

VTRA Comparability Studies

BC Environment Inland Spills Symposium – oil sand issues

Technical session on In-Situ Burn – informative primer (how it works)

What are the health issues

Policies

Monitoring expectations with regards to new PM 2.5 micron standards – outreach to HHS regarding upgrade to standards/

Strategic discussion for improving preparedness for rail and pipeline shipments

How function in meetings better – 45 minutes
Tour Port of Lewiston

Discussion of In-Situ Burn Technical Session

Ms. Parker presented background on how the subject became a topic for the agenda. A discussion with the executives on why the Steering Committee is recommending a shift in the standards that have been in place. Ms. Clark wants to provide a venue for people to understand what the issues are surrounding in-situ burn and policies in order to make a better, more informed decision. Ms. Pilkey-Jarvis questioned the timing of the presentation because the Task Force is still working on updating the policy. Ms. Parker indicated that the Steering Committee is not requesting the Task Force give the presentation but the Steering Committee would present the reasoning behind the recommendations so that when the executives are ready to ask questions, they have the background and are not trying to make sense of it all at one time. Mr. Pettit suggested that all Task Forces provide an update on what they are currently working on and the In-Situ Burn Task Force and Emerging Risks Task Forces indicate that further discussion on their work will be discussed later in the meeting. Ms. Pilkey-Jarvis expressed concern that the Task Force will not be through enough of the update process to make recommendations in time for the meeting in July. Mr. Lupher inquired if the Technical Session is meant for adding tasks for the Task Force. Ms. Parker indicated the Technical Session is not intended to add work for the Task Force but to provide background information on the issue. Ms. Parker stated the In-Situ Burn Technical Session will be a place holder until further information can be determined on the best manner in which to brief the executives on the status of the policy updates. Ms. Clark proposed to do potentially do something different than a briefing.

Decanting Discussion

Mr. Pettit reported on a large drill that was conducted in Astoria, Oregon. In the Environmental Unit there was a large gap in understanding the NWACP Decanting Policy. Mr. Pettit expressed that his interpretation indicates decanting is permitted in the first 24 hours. Ms. Parker corrected that there are certain conditions under which decanting could not be conducted. Mr. Pettit indicated that the plan does not indicate from where decanting might be conducted or the types of fuels that can be decanted. Ms. Pilkey-Jarvis indicated the language may need to be updated with regards to the types of oils. Mr. Pettit concurred with this assessment because there are new products that are being introduced in the region. Mr. Pettit inquired as to what the 24 hour exclusion is meant to cover. Ms. Pilkey-Jarvis indicated that decanting would not be conducted if there was storage capacity available. Ms. Parker clarified that there is 24 hour ability; however, it must be shown that storage is being brought to the scene. Ms. Parker inquired if it would be necessary to reach out to the OSROs if changes are being made to the policy. Ms. Yender concurred that outreach to the OSROs would be necessary to ensure that all issues are considered. **Mr. Pettit recommended adding language to the plan that shore side decanting would not be eligible for the exclusion after the 24 hour period.**

Future Steering Committee meeting

Face to face meeting at Ecology on June 27 with a conference call with the executives to discuss any Task Force issues. The meeting will be a work session to update the other chapters of the Area Plan.

August 27 face to face meeting to go through all proposed changes to the plan prior to submission for formatting to be conducted at Ecology.

Lt. Rossetti reported that a training will be conducted on the emergency towing procedure in USCG SCR will be conducted on August 21. Mr. Lindgren reported that USCG SPS will be conducting an exercise of the towing in September in Seattle.